PPSC Data Entry Operator | BS-14 — GUESS PAPER 2026 (Set 1 of 2) · Predicted Questions

Body: Punjab Public Service Commission (PPSC) · **Post:** Data Entry Operator | BS-14 · **Set:** 1 of 2 · **Questions:** 100 predicted — 0 repeated questions, 65 verified facts predicted to recur, 35 syllabus anchors · **Price:** Free

GUESS PAPER — predicted questions for the upcoming exam, NOT a past paper. Every question below is a prediction: it is here because the same question, the same fact, or the same topic appeared in verified PPSC Data Entry Operator | BS-14 past papers. **No pass guarantee.** A guess paper raises the odds; it does not promise a result. Answers are the best-supported answers, not exam keys.

[C]-HEAVY PAPER — thin verified pool. 35 of the 100 questions below are syllabus anchors on this post's recurring topics, because the verified archive for this post holds only 98 items. Those questions are flagged [C] on every one of them: they are predictions about the syllabus, not verified facts. Study the topic, not just the answer.

> **How to use this paper:** study the basis under each question, not just the answer — the real paper will ask the same topics in different words. Revise the underlying topic, not only the four options. Do not quote any item as "asked in the 2026 exam" — nothing here has been asked yet.

Question 1 Computer Science

In which code are a computer's instructions written at the lowest level?

- A. English Code
- B. Link Code
- C. Mnemonics

ary Code ✓ **Predicted answer**

Why this answer? Instructions are written in machine language as binary code (0s and 1s).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q1 (machine language uses binary code)

Question 2 Computer Science

An 8-bit character code has room for how many distinct symbols?

- A. 256 characters ✓ **Predicted answer**
- B. 1000 characters
- C. 390 characters
- D. 156 characters

Why this answer? An 8-bit code represents 2^8 = 256 characters.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q2 (8-bit ASCII represents 256 characters)

Question 3 Computer Science

What is the best description of computer hardware?

- A. Program
- B. Printed parts
- C. Physical parts ✓ **Predicted answer**
- D. logical parts

Why this answer? Hardware is the physical parts of a computer.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q4 (hardware is the physical parts of a computer)

4 Computer Science

How do you point to one item inside an array?

- A. Array
- B. Object
- C. Subscript ✓ **Predicted answer**
- D. Name of element

Why this answer? An element of an array is mentioned by its subscript (index).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q5 (an array element is mentioned by its subscript)

Question 5 Computer Science

How do supercomputers and mainframes differ in the way they handle programs?

- A. Super computer is much large than mainframe computers
- B. Supercomputers are focused to execute a few programs as fast as possible while the mainframe used its power to execute as many programs concurrently ✓ **Predicted answer**
- C. Supercomputers are much smaller than mainframe computers
- D. Supercomputers are focused to execute as many programs as possible while the mainframe uses its power to execute programs as fast as possible

Why this answer? Supercomputers execute a few programs as fast as possible, while mainframes run many programs concurrently.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q6 (supercomputers run a few programs as fast as possible, mainframes run many concurrently)

6 Computer Science

Can a correct algorithm go on forever without finishing?

- A. Yes
- B. No ✓ **Predicted answer**
- C. Error
- D. None of these

Why this answer? An algorithm must finish in a finite number of steps, so infinite steps are not necessary.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q7 (an algorithm must finish in a finite number of steps)

Question 7 Computer Science

Which unit carries out arithmetic operations in a computer?

- A. LU
- B. ALU ✓ **Predicted answer**
- C. AU
- D. CU

Why this answer? Arithmetic operations are performed by the ALU (Arithmetic Logic Unit).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q8 (arithmetic operations are performed by the ALU)

Question 8 Computer Science

Which name is also used for the processor of a computer?

- A. UPS
- B. CPU ✓ **Predicted answer**

- D. PUS

Why this answer? A processor is also known as the CPU.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q9 (a processor is also known as the CPU)

Question 9 Computer Science

Which part of the CPU directs the order in which instructions run?

- A. AU
- B. CU ✓ **Predicted answer**
- C. LU
- D. ALU

Why this answer? The CU (Control Unit) controls the sequence of instructions.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q10 (the CU controls the sequence of instructions)

Question 10 Computer Science

What do the initials RAM stand for?

- A. Random Access Memory ✓ **Predicted answer**
- B. Random Analysis
- C. Readable Memory
- D. Random Available Memory

Why this answer? RAM stands for Random Access Memory.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q11 (RAM stands for Random Access Memory)

11 Computer Science

For how long does ROM keep the data stored in it?

- A. Temporarily
- B. Permanently ✓ **Predicted answer**
- C. Partially
- D. Fully

Why this answer? ROM stores data permanently.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q12 (ROM stores data permanently)

Question 12 Computer Science

Which of the listed slots runs fastest?

- A. ISA
- B. AGP ✓ **Predicted answer**
- C. PCI
- D. AGC

Why this answer? AGP is the highest-speed slot among the options (for graphics).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q13 (AGP is the highest-speed slot)

Question 13 Computer Science

Which card lets a computer run video games?

- A. Sound
- B. Modem
- C. Graphics ✓ **Predicted answer**
- D. Network information

swer? A video game is played using a graphics card.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q14 (a video game is played using a graphics card)

Question 14 Computer Science

A barcode reader feeds data into the computer; what kind of device is that?

- A. Input ✓ **Predicted answer**
- B. Output
- C. Display
- D. Storage

Why this answer? A barcode reader is an input device.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q15 (a barcode reader is an input device)

Question 15 Computer Science

Which of these reads a fingertip pattern to check identity?

- A. Robots
- B. Sound card
- C. Barcode reader
- D. Fingerprint reader ✓ **Predicted answer**

Why this answer? A fingerprint reader is used in security systems and criminal investigations.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q16 (a fingerprint reader is used in security systems and criminal investigations)

16 Computer Science

Which of these is a machine that does physical work like a human?

- A. Computer
- B. Barcode reader
- C. Robots ✓ **Predicted answer**
- D. Processor

Why this answer? A robot is also known as a mechanical agent.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q17 (a robot is also known as a mechanical agent)

Question 17 Computer Science

What name is given to the set of instructions that tells a computer what task to do?

- A. Monitor
- B. Hardware
- C. Software ✓ **Predicted answer**
- D. Printer

Why this answer? Software is the set of instructions given to the computer.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q18 (software is the set of instructions given to the computer)

Question 18 Computer Science

Flat-panel screens are most often found on which computer?

- A. Super computer
- B. Personal computer
- C. Laptops ✓ **Predicted answer**

Why this answer? Flat panels are usually used in laptops.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q19 (flat panels are usually used in laptops)

Question 19 Computer Science

The Cray T90 is an example of which kind of computer?

- A. Super computer ✓ **Predicted answer**
- B. IBM
- C. Hybrid computer
- D. Personal computer

Why this answer? Cray T90 is a supercomputer.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q20 (Cray T90 is a supercomputer)

Question 20 Computer Science

Which of these counts as application software?

- A. Windows
- B. Linux
- C. MS Excel ✓ **Predicted answer**
- D. DOS

Why this answer? MS Excel is application software.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q21 (MS Excel is application software)

21 Computer Science

Which language is linked with artificial intelligence?

- A. Lisp ✓ **Predicted answer**
- B. Cobol
- C. Assembly
- D. Fortran

Why this answer? LISP is the language used for artificial intelligence.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q22 (LISP is the language used for artificial intelligence)

Question 22 Computer Science

Data, address and control are buses; which of these is not one?

- A. Power bus ✓ **Predicted answer**
- B. Data bus
- C. Control bus
- D. All of these

Why this answer? There is no 'power bus' among the computer's buses; the buses are data, address and control.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q23 (there is no power bus; the buses are data, address and control)

Question 23 Computer Science

In a 25-computer network, which layout needs the greatest amount of cable?

- A. Mesh ✓ **Predicted answer**
- B. Star

- D. None of these

Why this answer? A mesh topology connects every computer to every other, needing the most cabling.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q24 (mesh topology needs the most extensive cabling)

Question 24 Computer Science

In which layout is every computer joined straight to one central computer?

- A. Star ✓ **Predicted answer**
- B. Bus
- C. Node
- D. Ring

Why this answer? In a star topology each computer is directly linked to a centre computer.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q26 (star topology links each computer to a centre computer)

Question 25 Computer Science

What do the letters MAN stand for in networking?

- A. Metropolitan Area Network ✓ **Predicted answer**
- B. Metropolitan Area Number
- C. Metro Area Network
- D. None of these

Why this answer? MAN stands for Metropolitan Area Network.

ed [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q27 (MAN stands for Metropolitan Area Network)

Question 26 Computer Science

Of byte, megabyte, gigabyte and terabyte, which is the second largest?

- A. Megabyte
- B. Byte
- C. Terabyte
- D. Gigabyte ✓ **Predicted answer**

Why this answer? Ordered by size: byte, megabyte, gigabyte, terabyte — the second largest is the gigabyte.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q28 (ordered by size, the second largest is the gigabyte)

Question 27 Computer Science

Software burned into ROM goes by what name?

- A. Fireware
- B. Fromware
- C. Farmware
- D. Firmware ✓ **Predicted answer**

Why this answer? Programs stored in ROM are called firmware.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q29 (programs stored in ROM are called firmware)

Question 28 Computer Science

Between which two parts does cache memory sit?

- l and RAM ✓ **Predicted answer**
- B. CPU and Hard disk
- C. RAM and ROM
- D. All of these

Why this answer? Cache memory acts between the CPU and RAM.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q30 (cache memory acts between the CPU and RAM)

Question 29 Computer Science

What does an analog computer run on?

- A. Physical strength
- B. Continuous electrical pulses ✓ **Predicted answer**
- C. Natural strength
- D. Magnetic strength

Why this answer? An analog computer works on continuous electrical pulses (signals).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q31 (an analog computer works on continuous electrical pulses)

Question 30 Computer Science

Microsoft Word was first launched in which of these years?

- A. 1981
- B. 1982
- C. 1983 ✓ **Predicted answer**
- D. 1984

Why this answer? Microsoft Word was released in 1983.

ed [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q32 (Microsoft Word was released in 1983)

Question 31 Computer Science

What was Microsoft Word called when it first came out?

- A. Multi-Tool Word ✓ **Predicted answer**
- B. Multi-Technique Word
- C. Multi-Transition Word
- D. Multi-Type Word

Why this answer? Microsoft Word was initially called Multi-Tool Word.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q33 (Microsoft Word was initially called Multi-Tool Word)

Question 32 Computer Science

The Office Button carries the symbol of which Word feature?

- A. Paper
- B. Ribbon ✓ **Predicted answer**
- C. Arrow
- D. Office

Why this answer? The Office Button is symbolised by the ribbon (Office menu) symbol.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q34 (the Office Button is symbolised by the ribbon)

Question 33 Computer Science

Which of these does the Office Button let you do in Word?

- B. Open
- C. Save
- D. Print

Why this answer? The Office Button provides Open, Save and Print — all of the above.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q35 (the Office Button provides Open, Save and Print)

Question 34 Computer Science

Where in the Word window does the Office Button sit?

- A. Left Bottom
- B. Right Upper
- C. Left Upper ✓ **Predicted answer**
- D. Right Bottom

Why this answer? The Office Button is at the left upper corner of the Word window.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q36 (the Office Button is at the left upper corner)

Question 35 Computer Science

Font size, bullets and styles are all changed from which Word tab?

- A. All of the above ✓ **Predicted answer**
- B. Font size
- C. Adding Bullets
- D. Adjusting Styles

Why this answer? Font size, bullets and styles can all be changed from the Home tab.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-

LAHORE-HIGH-COURT Q37 (font size, bullets and styles can all be changed from the Home tab)

Question 36 Computer Science

Which tab comes second in the Word ribbon?

- A. Home
- B. Insert ✓ **Predicted answer**
- C. Page layout
- D. Reference

Why this answer? Insert is the 2nd tab in the ribbon.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q38 (Insert is the 2nd tab in the ribbon)

Question 37 Computer Science

What can the Insert tab add to a document?

- A. Table
- B. Picture
- C. All of these ✓ **Predicted answer**
- D. Clip Art

Why this answer? Table, picture and Clip Art can all be added using the Insert tab.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q39 (table, picture and Clip Art can all be added using the Insert tab)

Question 38 Computer Science

One of these commands lives on the Home tab, not the Insert tab; which one?

- B. Page
- C. Table
- D. Link

Why this answer? Style is not a command in the Insert tab; it belongs to the Home tab.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q40 (Style is not a command in the Insert tab)

Question 39 Computer Science

Theme, page setup and arrange all belong to which Word tab?

- A. Theme
- B. Page set-up
- C. All of these ✓ **Predicted answer**
- D. Arrange

Why this answer? Theme, page setup and arrange are all groups on the Page Layout tab.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q41 (theme, page setup and arrange are all groups on the Page Layout tab)

Question 40 Computer Science

Citations and a bibliography are handled from which ribbon tab?

- A. Home
- B. Insert
- C. Page layout
- D. Reference ✓ **Predicted answer**

Why this answer? The References tab is used to add citations to a document.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q42 (the References tab is used to add citations)

Question 41 Computer Science

The References tab group is shown with how many commands?

- A. 4
- B. 5
- C. 7
- D. 6 ✓ **Predicted answer**

Why this answer? There are 6 commands in the References tab group, as printed.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q43 (there are 6 commands in the References tab group)

Question 42 Computer Science

A workbook file in Excel holds what?

- A. Work books
- B. Worksheets and Charts ✓ **Predicted answer**
- C. Worksheet
- D. Charts

Why this answer? An Excel workbook is a collection of worksheets and charts.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q44 (an Excel workbook is a collection of worksheets and charts)

43 Computer Science

What shortcut puts the present time into the active Excel cell?

- A. Ctrl+Shift+; ✓ **Predicted answer**
- B. Ctrl+!
- C. Ctrl+*
- D. None of these

Why this answer? Ctrl+Shift+; inserts the current time in Excel.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q45 (Ctrl+Shift+; inserts the current time in Excel)

Question 44 Computer Science

What is it called when you fetch data from a cell on another sheet?

- A. Accessing
- B. Updating
- C. Functioning
- D. Cell Referencing ✓ **Predicted answer**

Why this answer? Getting data from a cell in a different sheet is called cell referencing.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q46 (getting data from a cell in a different sheet is called cell referencing)

Question 45 Computer Science

Under which Excel tab can you find ready-made templates?

- A. Insert
- B. File ✓ **Predicted answer**
- C. Design

ne of these

Why this answer? Ready-made templates in Excel are available under the File tab.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q47 (ready-made templates in Excel are available under the File tab)

Question 46 Computer Science

Which key lets you edit the data already in an Excel cell?

- A. F1 key
- B. F3 key
- C. F4 key
- D. F2 key ✓ **Predicted answer**

Why this answer? F2 edits the data in the selected Excel cell.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q48 (F2 edits the data in the selected Excel cell)

Question 47 Computer Science

Inserting a spreadsheet into Word leaves its figures in what state?

- A. Hyperlinked
- B. Placed in a word table
- C. Embedded
- D. Linked ✓ **Predicted answer**

Why this answer? When an Excel file is inserted into a Word document, the data are linked.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q49 (when an Excel file is inserted into a Word

Question 48 Computer Science

Which class of operator is the greater-than symbol in computing?

- A. Arithmetic
- B. Conditional
- C. Greater
- D. Logical ✓ **Predicted answer**

Why this answer? The greater-than sign is a logical (comparison) operation.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q50 (the greater-than sign is a logical (comparison) operation)

Question 49 Computer Science

Microsoft Office InterConnect is what kind of tool?

- A. An application that supports editing scanned documents
- B. Business - relationship database ✓ **Predicted answer**
- C. A scanning and OCR application
- D. None of these

Why this answer? Microsoft Office InterConnect is a business-relationship database (contact manager).

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q51 (Microsoft Office InterConnect is a business-relationship database)

50 Computer Science

Which key, when pressed, makes the cell accept what you have typed?

- A. Tab
- B. Ctrl+ Enter
- C. Alt+ Enter
- D. Enter ✓ **Predicted answer**

Why this answer? Pressing Enter accepts the typing as the cell's content.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q52 (pressing Enter accepts the typing as the cell's content)

Question 51 Computer Science

Fresh entries in a blank workbook appear in which style?

- A. Comma
- B. Currency
- C. Percent
- D. Normal ✓ **Predicted answer**

Why this answer? The default style for new data in a workbook is Normal.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q53 (the default style for new data in a workbook is Normal)

Question 52 Computer Science

How can you see the comment attached to a cell?

- A. Click the edit comment command on the view menu
- B. Click the edit comment commands on the insert menu

- D. Click the display comment command on the window menu

Why this answer? Positioning the mouse pointer over the cell shows its comment.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q54 (positioning the mouse pointer over the cell shows its comment)

Question 53 Computer Science

Three of these pick out the whole sheet; which one fails to do so?

- A. Using Edit, then Select All
- B. Pressing Ctrl+ A on the keyboard
- C. None of these
- D. Clicking three times with the right mouse button in the spreadsheet ✓ **Predicted answer**

Why this answer? Clicking three times with the right mouse button does not select all cells.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q55 (clicking three times with the right mouse button does not select all cells)

Question 54 Computer Science

Active cell, menu bar and workbook belong to a spreadsheet; what does not?

- A. Active cell
- B. Menu bar
- C. Workbook
- D. Pencil work ✓ **Predicted answer**

Why this answer? Pencil work is not an element of a spreadsheet interface.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q56 (pencil work is not an element of a spreadsheet interface)

Question 55 Computer Science

How are the rows of a spreadsheet labelled?

- A. By letters
- B. By numbers ✓ **Predicted answer**
- C. By cell references
- D. By symbols

Why this answer? Rows in a spreadsheet are labelled by numbers.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q57 (rows in a spreadsheet are labelled by numbers)

Question 56 Computer Science

What does CPU stand for?

- A. Central Program Unit
- B. Computer Processing Unit
- C. Central Processing Unit ✓ **Predicted answer**
- D. Central Processor Utility

Why this answer? CPU stands for Central Processing Unit, the part that processes data and runs instructions.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: CPU and its role recurs in every sitting of this post.

57 Computer Science

How many bytes are there in one kilobyte?

- A. 1000 bytes
- B. 512 bytes
- C. 1024 bytes ✓ **Predicted answer**
- D. 2048 bytes

Why this answer? One kilobyte equals 1024 bytes.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: memory units recurs in every sitting of this post.

Question 58 Computer Science

Which of these is an input device?

- A. Keyboard ✓ **Predicted answer**
- B. Monitor
- C. Printer
- D. Speaker

Why this answer? A keyboard sends data into the computer, so it is an input device.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: input and output devices recurs in every sitting of this post.

Question 59 Computer Science

Which of these is an output device?

- A. Keyboard
- B. Mouse
- C. Printer ✓ **Predicted answer**
- D. Scanner

swer? A printer produces output on paper, so it is an output device.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: input and output devices recurs in every sitting of this post.

Question 60 Computer Science

Which memory loses its data when the computer is switched off?

- A. ROM
- B. RAM ✓ **Predicted answer**
- C. Hard disk
- D. Compact disc

Why this answer? RAM is volatile memory, so its data is lost when the power is off.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: memory types recurs in every sitting of this post.

Question 61 Computer Science

What does WWW stand for?

- A. World Wide Web ✓ **Predicted answer**
- B. World Wide Window
- C. Web World Wide
- D. Wide World Web

Why this answer? WWW stands for World Wide Web.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: internet basics recurs in every sitting of this post.

Question 62 Computer Science

Which shortcut copies selected text?

- B. Ctrl+X
- C. Ctrl+C ✓ **Predicted answer**
- D. Ctrl+Z

Why this answer? Ctrl+C copies the selected text to the clipboard.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard shortcuts recurs in every sitting of this post.

Question 63 Computer Science

Which shortcut pastes copied text?

- A. Ctrl+C
- B. Ctrl+X
- C. Ctrl+Z
- D. Ctrl+V ✓ **Predicted answer**

Why this answer? Ctrl+V pastes the text held in the clipboard.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard shortcuts recurs in every sitting of this post.

Question 64 Computer Science

Which shortcut undoes the last action?

- A. Ctrl+C
- B. Ctrl+V
- C. Ctrl+X
- D. Ctrl+Z ✓ **Predicted answer**

Why this answer? Ctrl+Z undoes the last action.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard

curs in every sitting of this post.

Question 65 Computer Science

Which shortcut saves a document in Word?

- A. Ctrl+O
- B. Ctrl+P
- C. Ctrl+S ✓ **Predicted answer**
- D. Ctrl+N

Why this answer? Ctrl+S saves the open document.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard shortcuts recurs in every sitting of this post.

Question 66 Computer Science

Which key deletes the character to the right of the cursor?

- A. Backspace
- B. Enter
- C. Tab
- D. Delete ✓ **Predicted answer**

Why this answer? The Delete key removes the character to the right of the cursor.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard basics recurs in every sitting of this post.

Question 67 Computer Science

What does the Caps Lock key do?

- A. Deletes text
- B. Moves the cursor

- D. Types capital letters ✓ **Predicted answer**

Why this answer? Caps Lock makes the letters typed appear as capitals.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard basics recurs in every sitting of this post.

Question 68 Computer Science

Which part of the computer is called its brain?

- A. Monitor
- B. Keyboard
- C. CPU ✓ **Predicted answer**
- D. Hard disk

Why this answer? The CPU does the processing, so it is called the brain of the computer.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: CPU and its role recurs in every sitting of this post.

Question 69 Computer Science

Which device turns printed text into digital form?

- A. Scanner ✓ **Predicted answer**
- B. Printer
- C. Monitor
- D. Speaker

Why this answer? A scanner reads printed text and turns it into digital data.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: input and output devices recurs in every sitting of this post.

70 Computer Science

How many kilobytes are there in one megabyte?

- A. 1000 KB
- B. 1024 KB ✓ **Predicted answer**
- C. 512 KB
- D. 100 KB

Why this answer? One megabyte equals 1024 kilobytes.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: memory units recurs in every sitting of this post.

Question 71 Computer Science

Which of these is a web browser?

- A. MS Word
- B. Google Chrome ✓ **Predicted answer**
- C. MS Excel
- D. Notepad

Why this answer? Google Chrome is a web browser used to open websites.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: internet basics recurs in every sitting of this post.

Question 72 Computer Science

Which of these is an operating system?

- A. MS Excel
- B. Google Chrome
- C. Adobe Reader
- D. Windows ✓ **Predicted answer**

swer? Windows is an operating system that runs the computer.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: operating systems recurs in every sitting of this post.

Question 73 Computer Science

Which Excel function adds a set of numbers?

- A. COUNT
- B. MAX
- C. SUM ✓ **Predicted answer**
- D. AVERAGE

Why this answer? The SUM function adds the numbers in the selected cells.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: MS Excel recurs in every sitting of this post.

Question 74 Computer Science

In Excel, columns are labelled by what?

- A. Letters ✓ **Predicted answer**
- B. Numbers
- C. Symbols
- D. Cell references

Why this answer? In Excel, columns are labelled by letters and rows by numbers.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: MS Excel recurs in every sitting of this post.

Question 75 Computer Science

What is the file extension of a Word document?

- B. .pptx
- C. .txt
- D. .docx ✓ **Predicted answer**

Why this answer? A Word document is saved with the .docx extension.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: MS Word recurs in every sitting of this post.

Question 76 Computer Science

What is the file extension of an Excel workbook?

- A. .docx
- B. .pptx
- C. .xlsx ✓ **Predicted answer**
- D. .txt

Why this answer? An Excel workbook is saved with the .xlsx extension.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: MS Excel recurs in every sitting of this post.

Question 77 Computer Science

What is the file extension of a PowerPoint presentation?

- A. .docx
- B. .xlsx
- C. .pptx ✓ **Predicted answer**
- D. .txt

Why this answer? A PowerPoint presentation is saved with the .pptx extension.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: PowerPoint

Question 78 Computer Science

Which key starts a PowerPoint slide show from the beginning?

- A. F1
- B. F5 ✓ **Predicted answer**
- C. F2
- D. F7

Why this answer? Pressing F5 starts the slide show from the first slide.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: PowerPoint recurs in every sitting of this post.

Question 79 Computer Science

What does LAN stand for?

- A. Large Area Network
- B. Local Area Network ✓ **Predicted answer**
- C. Local Access Network
- D. Long Area Network

Why this answer? LAN stands for Local Area Network.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: computer networks recurs in every sitting of this post.

Question 80 Computer Science

What does HTTP stand for?

- A. HyperText Transfer Protocol ✓ **Predicted answer**
- B. High Text Transfer Protocol

- D. Home Text Transfer Protocol

Why this answer? HTTP stands for HyperText Transfer Protocol.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: internet basics recurs in every sitting of this post.

Question 81 Computer Science

Which key moves the cursor to the next cell in Excel?

- A. Tab ✓ **Predicted answer**
- B. Enter
- C. Shift
- D. Alt

Why this answer? The Tab key moves the cursor to the next cell in Excel.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: MS Excel recurs in every sitting of this post.

Question 82 Computer Science

What is the smallest unit of data in a computer?

- A. Byte
- B. Bit ✓ **Predicted answer**
- C. Kilobyte
- D. Megabyte

Why this answer? A bit is the smallest unit of data, a single 0 or 1.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: number systems recurs in every sitting of this post.

83 Computer Science

How many bits make one byte?

- A. 4
- B. 16
- C. 32
- D. 8 ✓ **Predicted answer**

Why this answer? Eight bits make one byte.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: number systems recurs in every sitting of this post.

Question 84 Computer Science

Which shortcut selects everything in a Word document?

- A. Ctrl+A ✓ **Predicted answer**
- B. Ctrl+S
- C. Ctrl+P
- D. Ctrl+O

Why this answer? Ctrl+A selects all the text in the document.

Why predicted [C] — Syllabus anchor: syllabus anchor — Computer Science: keyboard shortcuts recurs in every sitting of this post.

Question 85 English

Carpenter : wood :: tailor : ?

- A. Machine
- B. Ship
- C. Cloth ✓ **Predicted answer**
- D. Shop

swer? A tailor works with cloth as a carpenter works with wood.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q84 (a tailor works with cloth as a carpenter works with wood)

Question 86 English

Limb : body :: branch : ?

- A. Building
- B. Grass
- C. Garden
- D. Tree ✓ **Predicted answer**

Why this answer? A branch is part of a tree as a limb is part of a body.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q85 (a branch is part of a tree as a limb is part of a body)

Question 87 English

Milk : white :: sky : ?

- A. Red
- B. Green
- C. Blue ✓ **Predicted answer**
- D. Black

Why this answer? The sky is blue as milk is white.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q86 (the sky is blue as milk is white)

88 English

Boot : foot :: glove : ?

- A. Wool
- B. Hand ✓ **Predicted answer**
- C. Cloth
- D. Cotton

Why this answer? A glove is worn on the hand as a boot is worn on the foot.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q87 (a glove is worn on the hand as a boot is worn on the foot)

Question 89 English

Choose the correct pronoun to complete this sentence: The market is nearer to them than ___.

- A. Us ✓ **Predicted answer**
- B. We
- C. Ourselves
- D. Ours

Why this answer? The market is nearer to them than us (object pronoun after 'than').

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q92 (the object pronoun us follows than here)

Question 90 English

What do we call a person who talks while asleep?

- A. Bourgeois
- B. Somniloquist ✓ **Predicted answer**

trniloquist

- D. Insomnist

Why this answer? A person who talks in his sleep is called a somniloquist.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q93 (a person who talks in his sleep is called a somniloquist)

Question 91 English

Which word is closest in meaning to happy?

- A. Sad
- B. Joyful ✓ **Predicted answer**
- C. Angry
- D. Tired

Why this answer? Joyful means full of joy, so it is closest in meaning to happy.

Why predicted [C] — Syllabus anchor: syllabus anchor — English: English vocabulary recurs in every sitting of this post.

Question 92 English

Which word is the opposite of hot?

- A. Cold ✓ **Predicted answer**
- B. Warm
- C. Boiling
- D. Heated

Why this answer? Cold is the opposite of hot.

Why predicted [C] — Syllabus anchor: syllabus anchor — English: English vocabulary recurs in every sitting of this post.

93 English

What is the plural of child?

- A. Childs
- B. Childes
- C. Children ✓ **Predicted answer**
- D. Childrens

Why this answer? The plural of child is children.

Why predicted [C] — Syllabus anchor: syllabus anchor — English: English grammar recurs in every sitting of this post.

Question 94 General Knowledge

In classroom discipline, what term describes punishment that involves hitting a pupil?

- A. Extinction technique
- B. Satiation technique
- C. Time out technique
- D. Corporal punishment ✓ **Predicted answer**

Why this answer? The use of physical punishment for class management is called corporal punishment.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q88 (physical punishment for class management is called corporal punishment)

Question 95 General Knowledge

Which method is commonly used to get people started on generating creative ideas?

- A. Calculations
- B. Thouroughness

- D. Brain storming ✓ **Predicted answer**

Why this answer? Brainstorming is the common technique to help people begin the creative process.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q89 (brainstorming helps people begin the creative process)

Question 96 General Knowledge

What is the length of the term served by an elected member of the UN Security Council?

- A. 1 year
- B. 3 years
- C. 5 years
- D. 2 years ✓ **Predicted answer**

Why this answer? Non-permanent members of the UN Security Council are elected for 2 years.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q90 (non-permanent members of the UN Security Council are elected for 2 years)

Question 97 General Knowledge

What is the capital of Pakistan?

- A. Islamabad ✓ **Predicted answer**
- B. Lahore
- C. Karachi
- D. Rawalpindi

swer? Islamabad is the capital of Pakistan.

Why predicted [C] — Syllabus anchor: syllabus anchor — General Knowledge: Pakistan general knowledge recurs in every sitting of this post.

Question 98 General Knowledge

What is the national language of Pakistan?

- A. Punjabi
- B. Urdu ✓ **Predicted answer**
- C. English
- D. Sindhi

Why this answer? Urdu is the national language of Pakistan.

Why predicted [C] — Syllabus anchor: syllabus anchor — General Knowledge: Pakistan general knowledge recurs in every sitting of this post.

Question 99 Mathematics

What is the decimal value of 2 raised to the power minus one?

- A. 0.25
- B. 0.05
- C. 0.5 ✓ **Predicted answer**
- D. 0.1

Why this answer? $2^{-1} = 1/2 = 0.5$.

Why predicted [B] — Verified fact, predicted to recur: PPSC-2022-DATA-ENTRY-OPERATOR-LAHORE-HIGH-COURT Q25 (2 to the power minus 1 equals 0.5)

Question 100 Mathematics

What is 25 percent of 200?

- B. 50 ✓ **Predicted answer**
- C. 75
- D. 100

Why this answer? 25 percent of 200 is 50.

Why predicted [C] — Syllabus anchor: syllabus anchor — Mathematics: basic arithmetic recurs in every sitting of this post.

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